

FGA LIBRARY MEMBERSHIP

Taman Goodwood / KL

HOW TO APPLY ?

1. Eligibility

Membership is open to all members of Full Gospel Assembly (FGA). A member of FGA is one who worships in FGA and has been regularly attending any one of the following Life Ministry Groups, such as Home Fellowship, Ladies' Fellowship, SET, GYF, YC, Varsity Ministry, YAF, Sign of Love, FGA Outreach or FGA Satellite for at least six (6) months.

Applicant can print out the online membership form and personally submit duly completed form to the Library for processing. New / Renew Library membership card will be issued within 7 days from the date of application. Applicant must personally collect the Library membership card from the Library during the **opening hours – 9.30 am – 4.30 pm (Tuesday – Friday) ; 9.30 am – 5.30 pm (Saturday) ; 9.30 am – 2.00 pm (Sunday)**.

2. Membership Card Fee

- RM 5.00 (for 2-year period)
- RM 3.00 (replacement of lost card)

3. Overdue Fines

- Book / CD / VCD / DVD / CD-Rom : RM0.10 p/day or RM0.60 p/week. Your borrowing privileges will be suspended if there is overdue / late charges incurred in your library account. It will be restored once the overdue / outstanding fines are settled.

4. Lost / Damaged Library Items

- Book :
- Audio : (Double the purchase price)
- CD / VCD / DVD / CD-Rom :

5. Changes to Rules & Regulations

The Library shall, whenever it deems fit, change the prescribed rules and regulations without prior notice to its members.

LIBRARY ETIQUETTE

- I. **NO BAGS** (shopping size, travelling / hand luggage, briefcases, plastic / paper bags, etc.) are allowed into the Library. Leave all bags / umbrellas, etc., in the pigeon holes provided for at the entrance to the Library. The Library is not responsible for any loss of bags, etc. **DON'T LEAVE** valuables in the pigeon holes.
- II. **Handle** all Library resources and facilities with care.
- III. **Speak softly** at all times within the Library premises.
- IV. **Keep** the Library clean at all times. **FOOD and DRINKS are STRICTLY PROHIBITED** in the Library. **NO LITTERING** – throw all waste paper into the bins provided.
- V. **Children** 5 years and below are now allowed into the Library unless accompanied by parents / guardians.
- VI. **Parents** must ensure that their children **DO NOT** mutilate / draw / write on books/s or make noise in the Library.



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MEMBERSHIP APPLICATION (New / Renewal)

(To submit together with RM5.00 for 2-year membership)

NAME (according to NRIC) :		NRIC # :	
MEMBERSHIP # :		OCCUPATION :	
(Tick the appropriate)			
<input type="checkbox"/> FGA KL		<input type="checkbox"/> FGA Satellite : Location :	
HOME ADDRESS :		TEL (Res) :	
		(Off) :	
		(H/P) :	
		E-Mail :	
<p>I have read and understood the rules and regulations governing the use of the Library and I agree to abide by them at all times. I also return herewith my expired membership card (for renewal only) .</p> <p>.....</p> <p>(Applicant's Signature) Date :</p>			
HOD / PASTOR / HF LEADER's DECLARATION			
<p>I, (name of *HOD / Pastor / HF Leader)) hereby confirm that this applicant is a (*member / staff) of (*name of Home Fellowship / Ministry / SET / FGA Outreach / FGA Satellite) and HAS BEEN REGULARLY ATTENDING for the pass six (6) months.</p> <p>.....</p> <p>(Signature of *HOD /Pastor / HF Leader) Date :</p> <p>* Delete whichever is not applicable</p>			